

國立臺北教育大學學士班學生修讀雙主修辦法
National Taipei University of Education
Guidelines for Undergraduate Students Studying a Double Major

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第一條 本辦法依本校學則第二十四條之一規定訂定之。

Article 1 These Guidelines have been formulated in accordance with the provisions of Article 24, Paragraph 1 of this School's regulations.

第二條 本辦法所稱雙主修係指本校學生加修本校其他學系學士學位為第二主修。

Article 2 The term 'double major' as used in these Guidelines refers to students studying an undergraduate degree program in another department of this School as his or her second major.

第三條 各學系學士班學生，前一學期學業成績平均達七十五分以上(各學系有更嚴格規定者，從其規定)，本校一年級至三年級在學學生得申請修讀其他學系為加修學系。

Article 3 For undergraduate degree students of each department, an average academic score of 75 points or more from the previous semester is required (where a department has more stringent requirements, those requirements prevail). Students who are in their first to third year of study at the university may apply to study at another department as an additional discipline department.

第四條 學生可於申請放棄原雙主修資格後再度申請不同學系之雙主修，重新申請以一次為限。

Article 4 Students may re-apply to study for double majors at a different department after relinquishing their original double major qualification. Re-application is limited to one time.

轉系生得因轉系而申請改選原學系為雙主修。

Transfer students may apply for the re-selection of their original department as a double major due to having transferred departments.

學生修習輔系滿一學年以上，經原、輔學系主任及各該學院院長同意，得向教務處申請將所修輔系改為加修學系。

Students who have completed more than one year of study on an academic minor, with the approval of both the original department's and the secondary discipline department's heads as well as the dean of each college concerned, may apply to the Office of Academic Affairs to change the department of their minor to an additional discipline department.

第五條 學生申請修讀雙主修，應於每年四月或十月向原學系提出申請，逾期不再受理申請。申請經原學系及加修學系系主任審查同意，報請原學系及加修學系所屬學院院長核定後，送教務處備查，並於次學期起開始修讀雙主修課程。

Article 5 Students applying to study double majors should apply to their original department in April or October of each year. Late applications will not be accepted. Applications receiving the consent of the head of the original department and the head of the additional discipline department, are then submitted to the deans of the colleges to which the original department and the additional discipline department belong for approval, after which, they are forwarded to the Office of Academic Affairs for future reference. Study of double major courses will commence thereafter, starting with the following semester.

核定前已修習及格之科目學分，若未計入該生原學系之最低畢業學分及輔系學分，且合於雙主修應修課程學分，得經加修學系審查同意予以追認。追認之學分數上限，由各加修學系自行訂定。

For those students who have already passed course credits prior to approval, if their credits are not counted in the minimum graduation credits of the original department and the secondary discipline department, and are eligible as credits that should be studied on their double major, after additional discipline department review and consent, these credits may be retroactively recognized. The maximum number of retroactively recognized credits is determined by each additional discipline department.

第六條 各系應制訂接受學生申請修讀雙主修之標準、名額、應修習科目及學分數等規定，經院務會議通過，送教務會議審議後實施。

Article 6 Each department should formulate regulations for standards, quotas, subjects to be taken, number of credits and so forth for students applying to study double majors. After receiving the approval of the College Affairs Meeting, they will be sent to the Academic Affairs Meeting for review and approval.

第七條 修讀雙主修學生，除應修滿原學系規定之畢業科目學分外，並應修滿加修學系規定之科目及學分，始可取得雙主修畢業資格；加修學系規定之科目，係指其在原學系、輔系修習之科目及學分外，加修之科目及學分，不計入原學系畢業應修學分及輔系學分數內。

Article 7 In addition to completing the courses required for graduation by the original department, students studying double majors should complete the courses required by the additional discipline department, and only then will the student be eligible to receive double major qualifications. Courses required by the additional discipline department are separate from the courses and credits of the original department or secondary discipline department, and are not included within the number of the credits required for graduation by the original department or the secondary discipline department.

第八條 加修學系規定之專門科目及學分，應以申請學年度入學新生課程計畫科目為依據。

Article 8 The specialized courses and credits required by the additional discipline department should take the freshmen program courses of that academic year as their basis.

第九條 修讀雙主修學生至少應修習加修學系科目四十學分，各學系有更嚴格之規定者從其規定。

Article 9 For students enrolled as double major students a minimum of 40 credits are required at the additional discipline department, and where a department has more stringent requirements, those requirements prevail.

第十條 修讀雙主修學生，其已修習及格之原學系專門科目，若與加修學系專門科目性質相同，經加修學系系主任同意者，得兼充為加修學系之科目學分。其已修習及格之加修學系專門科目若與原學系專門科目性質相同，經原學系系主任同意者，得兼充為原學系之科目學分。

Article 10 If the specialized subjects which were studied and qualified in at the original department by a student taking a double major are the same in nature as those of the additional discipline department, with the consent of the head of the additional discipline department, they may also be accredited as additional discipline department subject credits. If the specialized subjects a student has already studied and qualified in at the additional discipline department are of the same nature as those of the original department, with the consent of the head of the original department, they may also be accredited as original department subject credits.

前項如有不得兼充，或兼充後學分不足者，加修學系應指定替代科目以補足所差學分，並檢具書面報告送教務處備查。

If in the above case, the said accreditation is not permitted, or if after accreditation, credits are insufficient, the additional discipline department should designate an alternative class to make up for the discrepancy and forward a written report to the Office of Academic Affairs for future reference.

第十一條 每學期所修原學系與加修學系科目、學分與成績應合併計算於原學系每學期修習學分總數及學期平均成績內；其不及格學分數，如已達本校學則之退學規定者，應予退學。

Article 11 The classes taken, and the credits and grades thus obtained at the original department and additional discipline department each semester shall be calculated in combination with the total number of credits and the average grade of the original department. Students who have exceeded the limit for the number of failed credits for expulsion outlined in the School regulations will be expelled accordingly.

第十二條 修讀雙主修學生之選課、加選與退選依照本校學則及選課辦法辦理。

Article 12 The selection, adding, and dropping of courses by double major students is handled in accordance with the School regulations and course selection guidelines.

第十三條 修讀雙主修學生，於修業年限屆滿前，因故無法繼續修讀加修學系之科目與學習者，得申請放棄修讀雙主修資格或申請改修讀為輔系，經加修學系及原學系主任同意，報請所屬學院院長核可後，送教務處備查。

Article 13 Students who are studying double majors and are unable to continue their studies and credit courses for any reason may, before their stipulated period of study expires, apply to relinquish their double major qualification or have it changed to an academic major and a minor. After receiving the consent of the director of the

original department and the additional discipline department, the application will be submitted to the deans of the colleges to which the departments belong for their approval, and then forwarded to the Office of Academic Affairs for future reference.

申請改修讀為輔系者，得不受本校「學士班學生修讀輔系辦法」第四條申請年級之限制。

Applications to change studies to a minor are not subject to the limitations of the application periods stipulated in Article 4 of the 'Guidelines for Undergraduate Students Studying an Academic Minor'.

第十四條 修讀雙主修學生，於應屆畢業時，已修畢原學系規定畢業之科目學分，而未修畢加修學系科目學分者，得申請放棄修讀雙主修資格，經加修學系院及原學系院同意准其畢業後，向教務處申請發給學位證書，但其學位證書不得要求加註雙主修學位名稱。

Article 14 Students studying double majors who have completed the classes and credits required for graduation by the original department by the time of graduation, but have not yet completed the courses and credits required by the additional discipline department may apply to relinquish their double major qualification. After receiving the consent of the original and additional discipline department and colleges, such a student should apply to the Office of Academic Affairs for the issuance of degree certification, but may not request that the degree certificate bear the name 'double major'.

第十五條 修讀雙主修學生，經延長修業年限二年屆滿，已修畢原學系之應修科目與學分，而未修畢加修學系應修科目與學分者，得以書面申請再延長修業年限一學期或一學年，若仍未能於延長修讀期限內修畢加修學系應修科目與學分者，則終止其修讀雙主修資格，以原學系資格畢業，且畢業離校後不得要求返校補修。

Article 15 Students studying double majors whose two-year extension of their studies has expired, and have already completed the courses and credits required by the original department for graduation, but have not yet completed the courses and credits required by the additional discipline department, may make a written application to extend their period of study by an additional semester or year. Should such a student still be unable to complete the courses and credits required by the additional discipline department within the extended term of study, then he or she will not be eligible to graduate with double major qualification and will graduate with the qualification of the original department only. After graduating and leaving the School, the student may not request to return to the School for supplementary studies. 修讀雙主修學生，於延長修業年限期間，不及格學分數達退學規定，但已修畢原學系應修畢業科目與學分者，比照前項規定辦理。

Double major students who, during the period of extended study, have exceeded the limit for failed credits for expulsion, but have already completed the courses and credits required by the original department, are handled in accordance with the provisions of the above paragraph.

修讀雙主修學生於延長修業至前項最高年限規定時，如原學系規定應畢業之科目學分仍未修畢，雖已修畢加修學系應修科目與學分，亦不得要求以其修讀加修學系之資格畢業，並應依學則相關規定辦理退學。

Those students studying double majors who extend their period of study to the maximum term stipulated above, if they have not yet completed the credits required by the original department for graduation, although they have already completed the courses and credits required by the additional discipline department, they may not

request to graduate with the qualification obtained at the additional discipline department, and will be expelled in accordance with the provisions of the School regulations.

- 第十六條 學生加修雙主修課程，採隨班附讀為原則，不須另繳學分費；於規定修業年限內學校需另行開班時，修讀學生應依開課單位之學分費標準繳交學分費。
- Article 16 For double major students, a principle of audit is adopted; no extra credit fee is required. When the School is required to open a separate course within the prescribed period of study, then the student should pay the relevant tuition fee.
- 第十七條 延長修業年限期間，不論公、自費生修習學分數在九學分(含)以下者，應繳交學分費，在十學分(含)以上者，繳交全額學雜費。術科個別指導費依本校相關規定辦理。
- Article 17 During the period of extension of study, tuition fees should be paid in cases where credits studied number less than nine (inclusive), regardless of whether the student is state-financed or privately financed. Where credits number more than 10 (inclusive), full tuition and miscellaneous fees are to be paid. Fees for individual technical guidance are handled in accordance with the relevant provisions of the School regulations.
- 第十八條 學生未經核准修讀雙主修而自行選課修讀者，畢業時雖已符合雙主修之科目學分總數，不核給雙主修學位。
- Article 18 Students who take double major courses without approval and who carry out course selection themselves, will not be approved to receive a double major degree upon graduation, even though they may meet the required total number of classes and credits studied.
- 第十九條 修讀雙主修學生於轉（退）學時，其修業證明書不予加註修讀雙主修之名稱。
- Article 19 When a double major student transfers (or is expelled), his or her study certification will not bear the name 'double major'.
- 第二十條 修滿原學系及加修學系應修之科目與學分成績及格者，取得雙主修畢業資格，其原學系學位名稱與加修學系學位名稱併列於其學位證書（含證明書）及歷年成績單內。
- Article 20 The degree certification (including the certificate), as well as the transcripts over the years, of students who satisfactorily complete the required courses with passing grades that should be taken at the original department and the additional discipline department and obtain the qualification of double major graduate, shall list the name of the original department's degree and the name of the additional discipline department's degree side by side.
- 第二十一條 本辦法如有未盡事宜，悉依本校學則及有關規定辦理。
- Article 21 Any matters not covered by these Guidelines should be handled in accordance with the School's regulations and relevant legal provisions.
- 第二十二條 本辦法經教務會議通過，送校長核定後公告施行，並報教育部備查。
- Article 22 These Guidelines have been approved by the Academic Affairs Meeting, and implemented and reported to the Ministry of Education for reference following approval by the University President.